

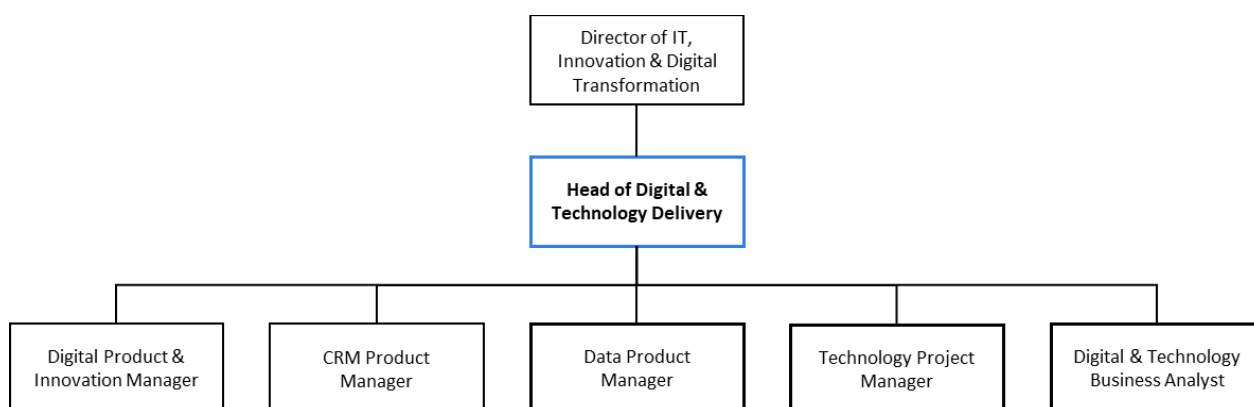
Head of Digital & Technology Delivery

A vacancy has arisen for a **Head of Digital & Technology Delivery** to join Great Portland Estates reporting to the Director IT, Innovation and Digital Transformation.

Organisation background:

Great Portland Estates (GPE) is a highly regarded central London Property Investment and Development company with approximately £2.5 billion of real estate. GPE is primarily office focused with retail and some residential; 100% of the portfolio is located within central London. The business focuses on acquiring and developing properties through effective portfolio management or redevelopment to reposition them and unlock their full potential. This approach, combined with successful reading of the real estate market, continues to deliver outstanding performance for shareholders and makes for a very dynamic environment in which to work.

Team Structure:



Role and Responsibilities:

- Own the delivery of the Digital & Technology project portfolio, including any business led technology projects.
- End-to-end accountability for the Digital and Technology integrated forecasts and plans
- Financial accountability for all capital expenditure on Digital and Technology initiatives
- Delivery accountability for the end state Technology architecture
- Act as collaborative business partner to all areas of GPE, understanding goals and objectives, supporting the strategic needs of the business.
- Ensure that all aspects of delivery, across Architecture, Business Analysis, Design, Build and Test, are completed on time and to sufficient quality.
- Ensure clear prioritization of work within the team, to focus on delivering the work that will drive the most value for GPE.
- Day to day leadership of our Digital Transformation programme, owning the planning, preparation and execution of the various initiatives.
- Manage the outcomes from relevant third parties and strategic delivery partnerships, across Digital & Technology products, projects and programmes.
- Delivery of benefits identified through business cases.
- Ensure alignment between our delivery portfolio and our enterprise architecture strategy.
- Oversee the transition of any Digital and Technology solutions into Service to ensure a seamless experience for our Customers and our internal teams.
- Define and deliver our Data and Insights Technology roadmap, delivering easier access to data for business decision making.
- Identify and deliver automation opportunities, delivering a more integrated business with seamless and automated business processes.
- Ensure we're getting maximum value from our investments in enterprise solutions such as CRM and our Data Warehouse.
- Maintain high levels of energy and engagement with direct reports, the wider Digital and Technology team, and the whole of GPE.

- Recruit and develop talent to maintain a good succession pipeline.

Person Specification

Critical skills:

- Significant experience in delivering large and complex technology transformation programmes
- Experience operating at a Head of Technology or Senior Management level
- Customer and stakeholder focused, high levels of engagement and relationship management
- Experience operating in large, customer facing organisations is preferential.
- Proven experience in successfully managing teams.

Personal attributes:

- Outstanding organisational skills
- The ability to handle a large and varied workload.
- A dynamic individual who enjoys working in a fast-paced environment.
- The ability to communicate successfully to a varied stakeholder group and influence strategy at a senior level.
- The ability to be able to build relationships in the business, be self-directed and able to use their own initiative to progress tasks/activities balanced with knowing when to seek advice.
- High degree of professionalism and integrity, with the ability to be discreet
- Able to define and implement new ways of working to help speed up and simplify our business.
- Conscientious and delivers on commitments in-order to meet the needs of the business.
- Composed in pressured situations with personal resilience – responds positively to the needs of a demanding client base.
- A continuous improvement mind-set – constantly looks for ways to deliver the best outcomes to the team and the wider business.
- Works flexibly and cooperatively as part of a team

Live by our Company Values:

- We achieve more together.
- We are committed to excellence.
- We are open and fair.

- We embrace opportunity.